

**Primary Purpose Basic**

Activity Number*	Service activity	Expectations per Guidelines	Allowable expenses	Reimbursed Authority	Amount through 9/30/2020	2020 Expected Amount		2021 Expected	2021 Through 10/3/21	2022 Expected Amount
B01	General Service Conference	The Area Committee is expected to participate in and report on the General Service Conference per the AA Service Manual, NIA Guidelines, and historical practice.	<ul style="list-style-type: none"> <li>• Mailing and supplies</li> <li>• Printing or copying</li> <li>• Mileage</li> <li>• Facility rental for pre-GSC workshop</li> </ul>	Delegate and Alternate Delegate	\$14.99	\$2,000.00	\$ -	\$165.00	241.3	\$2,200.00
B02	General Service Conference Contribution	The Area Committee is expected to make a contribution for the General Service Conference per the AA Service Manual, NIA Guidelines, and historical practice.	Year-end contribution to GSB for NIA participation in GSC	Delegate reports to the Treasurer the current expenses per the General Service Board	\$8,300.00	\$8,300		\$2,500.00	\$2,200.00	\$2,200.00
B03	Area Assemblies	The Area Committee is expected to support hosting districts to host four assembly meetings each year per the AA Service Manual, area guidelines, and historical practice.	<ul style="list-style-type: none"> <li>• Literature</li> <li>• Mailing and supplies</li> <li>• Printing or copying</li> <li>• Mileage</li> <li>• Spanish Interpreter</li> <li>• Facility rental</li> </ul>	• Groups I, II and III	\$ 267.94	\$ 4,000.00		\$2,000	\$1,650.00	\$5,000.00
B04	Area Committee Meetings	The Area Committee is expected to host four committee meetings each year per the AA Service Manual, area guidelines, and historical practice.	<ul style="list-style-type: none"> <li>• Literature</li> <li>• Mailing and supplies</li> <li>• Printing or copying</li> <li>• Mileage</li> <li>• Facility rental</li> </ul>	• Groups I, II and III	\$ 890.01	\$ 2,200.00		\$1,100	0	\$2,500.00
B05	Service Orientation Workshops	The Area Committee is encouraged to host roughly eight Service Orientation workshops around NIA per year.	<ul style="list-style-type: none"> <li>• Literature</li> <li>• Mailing and supplies</li> <li>• Printing or copying</li> <li>• Mileage</li> <li>• Facility rental</li> </ul>	• Alternate Delegate	\$ -	\$ 1,600.00		\$800.00	\$199.82	\$2,000.00
B06	Administrative Committee Meetings	Committees are encouraged to hold roughly ten meetings each year to perform their respective functions per area guidelines and historical practice.	<ul style="list-style-type: none"> <li>• Mailing and supplies</li> <li>• Printing or copying</li> <li>• Mileage</li> <li>• Conference calls</li> </ul>	<ul style="list-style-type: none"> <li>• Finance committee</li> <li>• Operating Committee</li> <li>• Report and Charter Committee</li> <li>• Conference Advisory Committee</li> <li>• Electronic Equipment Committee</li> </ul>	\$ -	\$ 250.00		\$125.00	\$0.00	\$300.00
B07	Concepts Newsletter	The Concepts Editor is expected to produce the NIA Concepts Newsletter per area guidelines and historical practice.	<ul style="list-style-type: none"> <li>• Mailing and supplies</li> <li>• Printing or copying</li> <li>• Mailing services</li> </ul>	<ul style="list-style-type: none"> <li>• Concepts Editor</li> <li>• Concepts Co-Editor</li> </ul>	\$6,407.02	\$ 13,000.00		\$2,500.00	518.96	\$1,000.00

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B08	Area Committee participation in District Committee functions	When invited, Area trusted servants are expected to attend and participate in District service functions including District meetings, workshops, service events, etc., per area guidelines and historical practice.	<ul style="list-style-type: none"> <li>Literature</li> <li>Mailing and supplies</li> <li>Printing or copying</li> <li>Mileage</li> <li>Spanish Interpreter</li> <li>Facility rental</li> </ul>	• This relates to expenses incurred when the District is hosting.	\$ -	\$ 2,000.00		\$1,000.00	\$0.00	\$2,300.00
B09	ECR Conference of Delegates Past and Present	Attend the East Central Regional Conference of Delegates Past and Present	<ul style="list-style-type: none"> <li>Lodging</li> <li>Meals</li> <li>Mileage</li> <li>Registration</li> <li>Banquet</li> </ul>	<ul style="list-style-type: none"> <li>Delegate</li> <li>Alternate Delegate</li> <li>NIA Chairperson</li> <li>Immediate Past Delegate</li> </ul>	\$ 1,586.42	\$ 2,500.00	\$ -	\$ -	\$0.00	\$2,800.00
B10	Area Operations	Area trusted servants are expected to operate NIA basic services per area guidelines and historical practice.	<ul style="list-style-type: none"> <li>Mileage, postage, mailing services, NIA contribution envelopes, office supplies, post office and postage, printing or copying, insurance, Quick Books Online, coffee pots, annual reports, bank fees, Archives repository, GSR Handbooks, canceled check charges, website expenses, electronic equipment maintenance and upgrades</li> </ul>	• Groups I, II and III	\$4,436.87	\$ 12,000.00		\$8,000.00	8,596.41	\$18,000.00
B11	Illinois State Conference, Area Committee participation	In years in which the IL State Conference is hosted by NIA, thirty-six trusted servants, as detailed in the Duties and Responsibilities document, are expected to attend and participate. In non-hosting years, the Delegate, Area Chairperson, and Archivist are expected to attend and participate. In non-hosting years service committee chairpersons who are requested by the NIA Delegate and the Conference planning committee are also expected to attend and participate.	<ul style="list-style-type: none"> <li>Lodging</li> <li>Meals</li> <li>Mileage</li> <li>Registration</li> <li>Banquet</li> </ul>	<ul style="list-style-type: none"> <li>Delegate every year.</li> <li>Group I, II and III when it is held in N.I.A. and in other years when Delegate requests participation for Area 19 or 21 State Conference Host Committees.</li> </ul>	\$ -		\$ -	\$3,500.00	\$0.00	\$4,000.00

Activity Number*	Service activity	Expectations per Guidelines	Allowable expenses	Reimbursed Authority	Amount through 9/30/2020	2020 Expected Amount		2021 Expected	2021 Through 10/3/21	2022 Expected Amount
B12	Spring Conference, Area Committee participation	Thirty-six Area trusted servants, as detailed in the Duties and Responsibilities document, are expected to attend and participate in the NIA Spring Conference.	<ul style="list-style-type: none"> <li>Lodging</li> <li>Meals</li> <li>Mileage</li> <li>Registration</li> <li>Banquet</li> </ul>	• Groups I, II and III	\$ -	\$ 11,000.00	\$ -	\$ -	\$0.00	
B13	Big Book Conference, hosting	The Area Committee is expected to support the hosting district to host the Big Book Conference per the NIA Big Book Conference guidelines and historical practice.	<ul style="list-style-type: none"> <li>Mileage</li> <li>Literature</li> <li>Printing or copying</li> <li>Name tags</li> <li>Facility</li> <li>Seed money</li> </ul>	Host Planning Committee	\$2,500.00			\$3,000.00	\$756.20	\$3,000.00
B14	Spring Conference, hosting	The Area Committee is expected to support the Spring Conference Committee to host the NIA Spring Conference per the NIA Spring Conference Guidelines and historical practice.	<ul style="list-style-type: none"> <li>Mileage</li> <li>Literature</li> <li>Printing or copying</li> <li>Name tags</li> <li>Facility</li> <li>Seed money</li> <li>Hotel deposit</li> </ul>	Host Planning Committee	\$109.07			\$ -	\$0.00	\$3,000.00
B15	East Central Regional Forum	The Area Delegate and Alternate Delegate are expected to attend the East Central Regional Forum (held every two years.)	<ul style="list-style-type: none"> <li>Lodging</li> <li>Meals</li> <li>Mileage</li> <li>Registration</li> <li>Banquet</li> </ul>	• Area Delegate • Alternate Delegate	\$ -	\$ -	\$ -	\$ -	\$0.00	\$0.00
B16	East Central Regional Conference	The Area Delegate and Alt. Delegate are expected to attend the East Central Regional Conference every year (held every year except those with International Conferences.)	<ul style="list-style-type: none"> <li>Lodging</li> <li>Meals</li> <li>Mileage</li> <li>Registration</li> <li>Banquet</li> </ul>	• Area Delegate • Alternate Delegate	\$ -	\$ -	\$ -	\$ -	\$0.00	\$0.00
B17	Service Committee Workshops	Area service committee chairpersons are expected to host workshops focused on carrying the A.A. message within the scope of one or more service committees. The workshops should be geographically distributed throughout NIA.	<ul style="list-style-type: none"> <li>Literature</li> <li>Mailing and supplies</li> <li>Printing or copying</li> <li>Mileage</li> <li>Spanish Interpreter (if needed)</li> <li>Facility rental</li> </ul>	• This relates to expenses incurred when the Area is hosting.	\$ -	\$ 4,500.00	\$ -	\$2,200.00	\$199.82	\$2,200.00
B18	Annual Bridging the Gap Weekend Workshop	The Bridging the Gap (BTG) Committee Chairperson and Alternate Chairperson or their replacements, as appointed by the BTG Chairperson, shall attend the Annual BTG Weekend Workshop.	<ul style="list-style-type: none"> <li>Lodging</li> <li>Meals</li> <li>Mileage</li> <li>Registration</li> <li>Banquet</li> <li>Mailing and supplies</li> <li>Printing or copying</li> </ul>	• BTG Chair • BTG Alternate Chair	\$ -	\$ 2,000.00	\$ -	\$2,100.00	\$0.00	\$2,300.00

Activity Number*	Service activity	Expectations per Guidelines	Allowable expenses	Reimbursed Authority	Amount through 9/30/2020	2020 Expected Amount		2021 Expected	2021 Through 10/3/21	2022 Expected Amount
B19	IL State Conference, hosting	The Area Committee is expected to support the State Conference Committee to host the IL State Conference per our guidelines and historical practice.	<ul style="list-style-type: none"> <li>• Mileage</li> <li>• Literature</li> <li>• Printing or copying</li> <li>• Name tags</li> <li>• Facility</li> <li>• Seed money</li> <li>• Hotel deposit</li> </ul>	Host Planning Committee	\$ -	\$ 750.00		\$ -	\$3,000.00	\$3,500.00
B20	National AA Technology Workshop	Either the Website Administrator or the Alternate is expected to attend the annual National AA Technology Workshop	<ul style="list-style-type: none"> <li>• Lodging</li> <li>• Meals</li> <li>• Mileage</li> <li>• Registration</li> <li>• Banquet</li> </ul>	<ul style="list-style-type: none"> <li>• Website Administrator or</li> <li>• Alternate Website Administrator</li> </ul>	\$ -	\$ 1,000.00	\$ -	\$1,100.00	\$0.00	\$1,100.00
B21	National AA Corrections Conference	The Corrections Chairperson and Alternate Corrections Chairperson shall attend the Annual Corrections Conference.	<ul style="list-style-type: none"> <li>• Lodging</li> <li>• Meals</li> <li>• Mileage</li> <li>• Registration</li> <li>• Banquet</li> </ul>	<ul style="list-style-type: none"> <li>• Corrections Chair</li> <li>• Alternate Corrections Chair</li> </ul>	\$ -	\$ 2,000.00	\$ -	\$2,100.00	\$0.00	\$1,000.00
<b>Primary Purpose Basic Totals:</b>					<b>\$ 24,512.32</b>	<b>\$ 69,100.00</b>	<b>\$ -</b>	<b>\$ 32,190.00</b>	<b>17362.51</b>	<b>\$58,400.00</b>
<b>Group I:</b>		<b>Group III:</b>			<b>Group II:</b>					
<b>Officers and Alternates</b>		<b>Administrative Committees</b>			<b>Service Committee Chairs and Alternates</b>					
• Delegate		• Operating			• Answering Services			• Corrections		
• Chairperson		• Finance			• Archives			• Grapevine		
• Treasurer		• Report and Charter			• Accessibilities			• Literature		
• Secretary		• Electronic Equipment			• Bridging the Gap			• Public Information		
• Registrar		• Conference Advisory			• Concepts Service Letter			• Webmaster		
					*Treatment					
					• Cooperation With The Professional Community					

### Primary Purpose Motion

Activity Number*	Motion	Notes relating to Open (O) or Closed (C)	Amount through 09/30/2020	2020 Remaining Expected Expense	2021 Expected Expense*
M074	Literature for Treatments	O	\$ -	\$1,000.00	\$4,000.00
Primary Purpose Motion Totals:					
Primary Purpose Registry and Motions Total:					

- The Primary Purpose Basic (PPB) covers expenses that occur every year. These include all costs for things like Area Assemblies and Committee meetings, printing of minutes and the newsletter Concepts, insurance, orientations, conferences, etc.
- The first section of the register, The Primary Purpose Basic (PPB) section, lists and funds and facilitates service activities that are described in the Duties and Responsibilities section of these guidelines.
- The PPB provides funding for all the activities listed in the Duties and Responsibilities section of this handbook.
- The second section, the Primary Purpose Motion (PPM) section, lists and funds. additional service activities, resulting from motions delegated approved by the Assembly to its trusted servants. PPM activities may be proposed by any member of the Fellowship but most often originate within a service committee. Ideally, all proposals are considered by a service or administrative committee prior to presentation to the Area Committee .

PPMs are approved by a substantially unanimous (2/3 majority) vote of the Assembly. Upon PPM approval by the Assembly, the Treasurer or Alternate Treasurer adds the PPM to the Primary Purpose Register, the responsible trusted servant performs the service activity, and the Area Treasurer is authorized to reimburse associated expenses.

In the primary purpose finance model, activities need not have a time frame and so may continue from one year to the next or even from one rotation to the next, thus providing continuity for service committees. As such, the primary purpose finance model is not a budget in the traditional sense. No individual or committee at the Area level has a line item budget they are free to spend. Instead, the basic register provides for activities that trusted servants are expected to participate in (see the Duties and Responsibilities document) and the motions section of the register provides for activities pursued by service committees in their effort to carry the message to the alcoholic who still suffers.

### Summary

Consistently using the Primary Purpose Register as the financial communication vehicle defocuses the Assembly on money by focusing more transparently on service. It improves quantity and quality of communication between the Assembly and its trusted servants. The Treasurer is individually responsible only for the treasurer role – to manage cash and to pay the bills. The Finance Committee has responsibility for the controller role – to plan and manage the treasury and the time-sequence for service activities on the Assembly’s behalf. Detailed guidelines for each service activity provide common direction to trusted servants responsible for service activities and to the committee responsible for paying the expenses for those activities. Annual budgeting, mid-year budget increases, and the “new service activity” process, are simplified. The annual budget rollercoaster that was common previously is gone: we endure no more quibbling over contributions to the General Service Office or scrambling to do something at the end of a year to spend area contributions “at home”. Clearer delegation of these financial responsibilities by the Assembly has shifted the area’s focus from money to service.



## Northern IL Area, Ltd. Green Can Fund Transaction Report

Date	Transaction Type	Name*	Income	Expense	Balance
<b>Beginning Balance</b>					
<b>Total Income and Expense</b>			\$ -	\$ -	
<b>Balance Green Can Fund</b>					

\* Distribution of literature reported by Treatment Chair